

Today's attraction report

Instructions & attached files

Thank you for helping us with the podcast! This report can be as detailed as you like, so **don't worry if there is information that you don't know or that may not be applicable** to your chosen tourist attraction. To fill the report you can **replace the example lines** of the applicable sections with your answers and send it to contact@troublewithme.com with the following title "**Trouble with Me: Today's attraction report**". You may also use our [Google Form version](#) for the purpose. During the podcast episode a summary will be made, but the whole report will be available at the podcast's website.

Along with the answers, we would really appreciate if you could also send us 1 to 4 ambience audio recordings (for example, while waiting at the queue, inside the attraction, if there's a characteristic sound such as a bell, the nearest subway stop announcement, a chant -if any- if it's a temple, tourists talking in different languages, if it's outdoors sounds of birds, the wind, the sea, the sound of silence, etc.). **Unintelligible audio or audio with a lot of background noise will not be taken into account.**

Each audio file, except for the optional interview (see below), should last **between 30 and 60 seconds**. The accepted audio formats are **MP3, WAV**, AIFF or AAC.

You may also attach a maximum of 4 JPG pictures related to accessibility, as well as a cover picture of the attraction. All pictures will be uploaded to the podcast's website.

To help us better identify each file, please, **fill the following table with the information on all the attached audio and image files**. If sending them as e-mail attachments doesn't work for you, you can also send us a download link to WeTransfer or any other file sharing system. Thanks again for your help!

| Name of the file | Where was it taken? | What are we hearing / seeing? |
|-----------------------------|-------------------------------------|---|
| (e.g. eiffel-1.mp3) | (e.g. inside the elevator) | (e.g. background music from the elevator and tourists talking) |
| (e.g. eiffel-2.mp3) | (e.g. outdoors, at the second deck) | (e.g. the sound of the wind, plus a guide talking in French) |
| (e.g. eiffel-interview.mp3) | (e.g. in front of the Eiffel Tower) | (e.g. interview with a tourist) |
| (e.g. eiffel-cover.jpg) | (e.g. in front of the tower) | (e.g. a 330m pointy metal tower) |
| (e.g. eiffel-acc-1.jpg) | (e.g. below the tower) | (e.g. the pavement is smooth) |
| (e.g. eiffel-acc-2.jpg) | (e.g. inside the tower) | (e.g. tactile pavement on each deck) |
| (e.g. eiffel-acc-3.jpg) | (e.g. at the top of the tower) | (e.g. high railing that may obstruct the visibility for wheelchair users) |

Personal information (so that we can present yourself to the audience)

- **Name and pronouns:**
- **City and country:**
- **E-mail** (just in case we needed to contact you):
- **Social media handles** (optional): (e.g. Twitter, Instagram, TikTok, Twitch, your personal site's URL, etc. We would share them on our podcast's website).
- **Your accessibility needs or how are you related to accessibility** (optional): Max. 1 line (e.g. me and my crutches appreciate not to walk long distances; I'm an accessibility consultant; my mother is a wheelchair user and we travel together all the time; I just happen to listen to your blog).
- **Anything that you want to add** (optional): Max. 1 line (e.g. I love ice-cream; I've got a travel blog named "To wheel or not to wheel"; my dog loves your show).

General information of the attraction

- **Name of the attraction:** (e.g. Eiffel Tower).
- **City and country:** (e.g. Paris, France).
- **Description:** 1 or 2 lines (e.g. maybe the most famous triangular-shaped tower, 330 meters of wrought-iron lattice designed by Gustave Eiffel and built for the Paris World's Fair in 1889).
- **Getting there:** Best means of transport to get there and whether they are or not accessible. Give as much details as possible (e.g. well connected to the city center, the airport or main train station, what's the nearest stop and what subway or bus lines service it, whether a taxi is the only accessible option). We may summarize it for the podcast, but would share the whole info on the podcast's website.
- **Discount:** (e.g. if there's a discount for persons with disabilities (PwD) and/or their companions, what kind of discount, if you need to show a disability card to get it, if it's just for locals, etc.).
- **Buying the tickets:** (e.g. if it needs to be done online beforehand, if you can buy tickets on-site, if you can access without tickets, if it's through a machine that may not be accessible due to height or lack of screen reader, if there are any alternatives, etc.).

Accessibility information (you may check boxes + write small descriptions)

- **ACCESSIBLE ROUTE:** 1-2 lines describing the entrance to the attraction, plus if moving around is in any different for PwD, for instance, if all the tourist attraction is physically accessible or just parts of it, if there are specific restrictions, if there's a separate entrance for PwD, etc.
 - **Moving around:** only applies to theme parks, national parks and other vast areas where you may move around using specific transportation of the attraction (e.g. buses, shuttles, carts, etc., are they accessible or not?). Otherwise, leave blank.
 - Special entrance:** (e.g. there's a separate queue for PwD; the accessible entrance is on the right side of the building; no, it's the main entrance).
 - Inaccessible areas:** (e.g. only the main nave of the temple is accessible; towers are only accessible by stairs; there's a 500m wooden path around the southern bank of the lake, the rest is rocky terrain).
 - Specific restrictions:** (e.g. height related, mobility related, such as the ones at theme parks, wheelchair users cannot enter without a companion (in some countries this happens...), etc.).
- **PHYSICAL ACCESSIBILITY:** this section is centered around accessibility for persons with mobility impairments (wheelchair users, crutches, scooters, persons that cannot walk long distances or that cannot stand for long periods of time, etc.).
 - Ramps:** If there are ramps when there are steps or between differently leveled areas. Also, if ramps may be too steep or slippery when wet, etc.
 - Elevators:** Are there elevators or similar between floors? Do you need a special key to use them? Are there steps to get to the elevator? How many?
 - Steep slopes:** Are there any steep slopes? What kind of pavement do they have? How long and wide are they?
 - **Types of flooring:** 1-2 lines describing the type of flooring (concrete, gravel, compact dirt path, cobblestone, rocky, grass and if it's well preserved or it may be slippery if wet or if it's uneven, skewed, tilted, with bumps, gaps, broken cobblestone, etc.).
 - Steps and/or stairs:** Are there any unavoidable steps along the way? How many in a row are there (e.g. there are a couple of places with single steps and 2 steps to

access one of the side rooms)? Are there unavoidable stairs? Do they have hand railings?

- Narrow doorways/paths or tight turns:** Are there any narrow doorways or paths that may be difficult to navigate on a wide wheelchair or that may become congested with lots of people (e.g. corridors less than 1.2m or doors less than 80cm wide)? Are there any tight turns that wheelchairs or scooters that cannot turn on their axis may have trouble with? Are there alternative ways to avoid them?
- Elements blocking the view:** Are there any concrete walls or high railings (>1m) with no gaps or just small gaps that may block the view? If they were transparent, it's also worth mentioning.
- Accessible toilet:** Are there any accessible toilets? How many? Where are they located? Do you need a key to access them (e.g. there are 2 accessible toilets, one on each floor, you need to ask for the key at the information point)?
- Rental wheelchairs:** Are there wheelchairs available either for free or for rent?
- Distance:** How big is the area that you can move around? From the entrance, how much do you need to walk/wheel to visit the main sites -a rough estimate is enough- (e.g. 100~200m; less than 500m; more than 500m; about 2km; more than 5km)?
- Places to sit&rest:** Are there any places or areas to sit and rest along the way? Are these areas shaded (e.g. there are many benches along the way)?
- **VISUAL ACCESSIBILITY:** This section is centered around accessibility for persons with visual impairments.
 - Tactile paving:** Is there tactile paving at the site? Is it everywhere or just in specific places (e.g. only at entrances)?
 - Guiding system:** Is there a guided system (e.g. like sound beacons or Navilens codes) that you can use with your cellphone to help you know which way to go?
 - Audio guide:** Is there an audio guide available? If so, does it have specific options for audio description (e.g. there's a regular audio guide, with no extra features)?
 - Braille:** Is there Braille on information leaflets, information signs (such as, the name & author of a work of art in a museum) or any other written texts?

- **Contrast and size of signage:** Are signs readable from afar? Are they on clear locations without anything (even other people) that may block them?
- **Contrast of architectural elements:** Do architectural elements offer enough contrast (i.e. white columns against white walls or stairs without definite contrast between the steps and their edges would be insufficient)? Which architectural elements don't offer enough contrast.
- Touchable 3D models:** Are there any touchable 3D models of the building, the works of art, etc.?
- **HEARING ACCESSIBILITY:** This section is centered around accessibility for persons with hearing impairments.
 - Sign language:** Has the audio guide (if it's on a mobile app) a sign language option? Is there any staff that can give information in and that can understand sign language? Which sign language is it available in (e.g., the audio guide has an option in International Sign Language (ISL); there's a guide that uses the local sign language -ASL, BSL, LSE, LSC...-)?
 - Hearing loop:** Is hearing loop technology that can connect audio systems on the site to hearing aids available?
 - Captions:** Are captions available, be it on screens or via mobile app, of audio messages or video content on the site? Specify which content has captions.
- **COGNITIVE ACCESSIBILITY:** This section is centered around accessibility for persons with cognitive impairments.
 - Easy-to-read:** Are texts on leaflets or sets of instructions available in easy-to-read format (i.e. it's a specific way of writing and formatting that consists of simple sentences, easy vocabulary, single line paragraphs, among others)?
 - Pictograms:** Are signage or written instructions complemented with pictograms for a better understanding? Specifically targeted at people with cognitive impairments, so the regular ones of toilet, information point, airport and the likes, do not count.
- **SENSORY AND ORGANIC ACCESSIBILITY:** This section is centered around accessibility for persons sensitive to sensory stimuli (persons with photophobia, persons in the autism spectrum, persons with migraines, etc.) or with organic derived conditions (e.g. diabetes, etc.).

- High noise level or loud sounds:** Are there areas with high noise level (there are free sound meter apps for cellphones that you can use if you want to specify the amount of dB)? Which ones? Are there loud sounds, such as public loudspeakers, bells tolling, doors screeching, media playing at a high volume, etc.?
- Potential issues with lighting:** Are there any bright lights, blinking lights, strong light reflected on light-colored pavement, areas with significant reflections on shiny surfaces, etc.?
- Bright colors:** Are there many bright colors on the walls, objects, works of art, etc., such as bright red, yellow, bright pink, etc. (pastel or creamy colors, beige, grays and darker colors would not be included)?
- Strong smells:** Are there any strong smells (e.g. burnt smell, smoke, pee, etc.)? Is the ambience scented (e.g. incense, lavender fragrance, etc.)?
- Need of interaction with other people:** Is it necessary to interact with other people or interaction can be kept to a minimum (e.g. there's a need for a guide, many questions are asked at the entrance, you need to ask permission to move from one area to another, etc.)?
- Silent or sensory room:** Is there a specific silent room in the building or a sensory room which may help calm persons overwhelmed with the environment?
- Food availability:** Is there food easily available in the attraction? Otherwise, are there restaurants, food stalls or the likes nearby?
- **EXTRA FEATURES OR BARRIERS:**
 - **Other:** 1-2 lines for other accessibility features or noteworthy elements that may not appear on the list.
 - **URL to information** (optional): (e.g. links to the official site with information on accessibility).

Overall score ☆☆☆☆☆

Taking into account all the accessibility features and the accessibility issues detected, as well as in comparison to other tourist attractions that you may have been to, give an overall score from 1 to 5 stars to your chosen tourist attraction.

- **Score:** (e.g. 3 stars).

- **Summary** (optional): You can also write a 1 or 2 line summary to complement the rating (e.g. great physical accessibility, but no other types of accessibility have been taken into account).

Random local or tourist short on-site interview (Optional)

This section is optional. If you visit the attraction to do the report and you would like to interview a local or a tourist, here is your chance. **The interview should be no more than 2-3 minutes.** Don't worry if it is a bit too long, as we can edit it afterwards. If along the audio file of the interview **you can also send the written answers, it would be really appreciated to provide a better podcast transcription for our audience.**

Before beginning, you should introduce that the interview is for an accessible travel podcast and tell them not to worry if they are not familiar with the topic, as we're looking for all kind of answers.

Here are the questions to ask depending on whether the interviewee happens to be a local or a tourist and whether you're actually doing the interview inside the tourist attraction or outside (around the area).

- **What's your name?**
- **Where are you from?**
- **So, what is accessibility?** (continue the interview only if they more or less know what is accessibility)
- (If they are a local) **What do you think of [Current City]'s accessibility?**
- (If they are a tourist) **Comparing it to your city, do you think that [Current City]'s is better or worse than your city's? In what way?**
- (If inside the attraction) **Are you enjoying the visit? Would you recommend it?**
- **To wrap it up, is accessibility important for you?** (If the answer is negative or neutral) **Do you think that it might be in the future?**